Eligibility for the York University Pension Plan
Full Time Permanent Employee

- 24 hours or more per week
- Mandatory Enrollment
- Excluded Affiliations – Research Assistant/Associate, Post Doc, Post-Doc Visitor
- Depends on your offer – YUFA or OHFA True Visitor (less than 24 months)
Full Time Contract Employees

• 24 hours or more per week

• Contract length greater than one year, optional enrollment

• Contract extends beyond one year with no more than a four months break between contracts, optional on the first of the month following one year date

• Mandatory Enrollment at two years (24 months) of employment

• Excluded Affiliations – Research Assistant/Associate, Post Doc, Post- Doc Visitor

• Depends on your offer – YUFA or OHFA True Visitor (less than 24 months)
Part Time Employees

• Less than 24 hours per week

• Qualification is required based on earnings or hours of work

• P&B checks qualifications once a year and sends email notification

• Optional never mandatory

• Credited Service will be calculated based on your actual earnings divided by your full-time earnings
CUPE 3903

- Unit 1 and 2

- Qualification required

  Earnings must be equal to the Sept 1 course director rate in each of two consecutive contract years (Sept - Aug)
  Director Rate can be found in CUPE 3903 collective agreement

- P&B checks qualification and contacts those CUPE 3903 unit 1 and 2 member who qualify
• Unit 3 – members are not eligible for the pension plan

• Unit 4 – eligibility is determined under the part-time eligibility rules previously discussed
  
  • Less than 24 hours per week
  • Qualification is required based on earnings or hours of work
  • P&B checks qualifications once a year and sends email notification
  • Optional never mandatory
  • Credited Service will be calculated based on your actual earnings divided by your full-time earnings
Membership

• Once you are in the plan, you cannot opt out of the plan

• Mandatory participation with limited exceptions
The Pension & Benefits Office

• All documentation should be sent electronically to askpb@yorku.ca for the fastest processing. Documents can be mailed through Canada Post as we are in the office every two weeks for processing of mail and/or cheques, therefore there will be delays in processing.

• We can be reached by phone or email:
  416-736-2100 x27572 (askpb) or askpb@yorku.ca
  Our phones are answered between 9 am and 4 pm. If you do not reach us and receive our voicemail, please note that we will return your call within 24 hours.

• We can also be reached through our portal at https://askpb.yorku.ca/cherwellportal/pbmain#0

• Our website also has a great deal of information at https://retire.info.yorku.ca/

• Great information as well as our service standards can be found in our monthly publication The P&B Times https://retire.info.yorku.ca/resources/p-b-times/